



## **Community Response Funding Criteria & Application Form**

### **General Information**

- Funding is available throughout the year
- Funding available to local nonprofit organizations, programs, services and/or initiatives not requiring regular funding
- Grants are available up to a maximum amount of \$5,000
- Require application 60 days prior to the start of the project, program and/or service date
- Key Funding Factors include but not limited to:
  - Innovative – new and unique ways to identify and meet community needs
  - Responsive – responds to changing needs and emerging community conditions
  - Community Driven – target population or benefits entire community

### **Criteria:**

- Serves a need in the Portage Plains Catchment Area
- Applicant is a not for profit
- Provides a human and/or social service not otherwise met or duplicated in the Portage Plains United Way Catchment Area

### **Will Not Fund:**

- Formal Education
- Hospitals & Medical Research
- For Profit Organizations
- Political Parties
- Religious Activities
- Programs/Services mandated by the Government
- Ongoing operating costs or wages
- Revenue generating events

### **Conditions of Funding:**

- Funds will only be used for the project approved by the Portage Plains United Way Board
- Submission of final accounting of dispersed funds & a final report to Portage Plains United Way following the project, program and/or service
- Acknowledgement of Portage Plains United Way's support in all community and promotional materials pertaining to the project

**Applications are available on our website at [www.portageplainsuw.ca](http://www.portageplainsuw.ca) or at our office at 20 Saskatchewan Avenue E. Portage la Prairie, MB R1N 3G4**

**Any questions please contact our office at 204-857-4440 or by email to [info@portageplainsuw.ca](mailto:info@portageplainsuw.ca)**



**United Way**  
Portage Plains

**APPLICANT INFORMATION:**

Project Name: \_\_\_\_\_

Organization / Group: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ MB Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Brief description of the organization delivering this project:

**PROJECT INFORMATION:**

Amount applying for \$ \_\_\_\_\_ Total project budget \$ \_\_\_\_\_

Brief description of the project including activities, goals, expected results and how success will be measured:

**KEY AREAS FOR REVIEW:**

**How is this project innovative? How does it differ from existing services in the community?**

**What community issue/need are you responding to?**

**Who is your target population & how will they benefit?**

**How is the target population, your community and/or volunteers involved in the planning and implementation of the project?**

**PROJECT BUDGET – Itemize all the expenses and all the sources of revenue**

<b>Expenditures:</b>	<b>Revenue:</b>
<b>Total Expenditures</b> \$ _____	<b>Total Revenue (including request from United Way)</b> \$ _____

**APPLICANT’S SIGNING AUTHORITY:**

Applicant Signature:

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Name:

Date:

Submit Application to:

Community Response Fund  
Portage Plains United Way  
P.O. Box 953  
Portage la Prairie, MB  
R1N 3C4

Or email: [info@portageplainsuw.ca](mailto:info@portageplainsuw.ca)